

EMPLOYMENT / JOB APPLICATION

PERSONAL INFORMATION

FULL NAME: _____ **DATE:** _____
First Middle Last

ADDRESS: _____
Street Address Apt/Suite

City State Zip Code

E-MAIL: _____ **PHONE:** _____

Best time to call: _____

SOCIAL SECURITY NUMBER (SSN): _____ - _____ - _____

DATE AVAILABLE: _____

POSITION APPLIED FOR: _____

EMPLOYMENT DESIRED: FULL-TIME PART-TIME SUBSTITUTE

EMPLOYMENT ELIGIBILITY

ARE YOU LEGALLY ELIGIBLE TO WORK IN THE U.S? YES NO*

HAVE YOU EVER WORKED FOR THIS EMPLOYER? YES* NO

***IF YES, WRITE THE START AND END DATES:** _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES* NO

***IF YES, PLEASE EXPLAIN:**

EDUCATION

If you are applying for a teaching position, please attach copies of all post-secondary transcripts along with any teaching certification/credentials.

HIGH SCHOOL: _____ CITY / STATE: _____

FROM: _____ TO: _____

GRADUATE? YES NO DIPLOMA: _____

COLLEGE: _____ CITY / STATE: _____

FROM: _____ TO: _____

GRADUATE? YES NO DEGREE: _____

OTHER: _____ CITY / STATE: _____

FROM: _____ TO: _____

DEGREE/CERTIFICATION: _____

OTHER: _____ CITY / STATE: _____

FROM: _____ TO: _____

DEGREE/CERTIFICATION: _____

PREVIOUS EMPLOYMENT

Please start with your current/most recent employer and work backward. Use additional paper if necessary. Please include a resume with your application.

EMPLOYER 1: _____
Company / Individual

E-MAIL: _____ PHONE: _____

ADDRESS: _____
Street Address Apt/Suite

_____ City State Zip Code

STARTING PAY: \$ _____ HOUR SALARY ENDING PAY: \$ _____ HOUR SALARY

JOB TITLE: _____ RESPONSIBILITIES: _____

FROM: _____ TO: _____

REASON FOR LEAVING: _____

EMPLOYER 2: _____
Company / Individual

E-MAIL: _____ PHONE: _____

ADDRESS: _____
Street Address Apt/Suite

_____ City State Zip Code

STARTING PAY: \$ _____ HOUR SALARY ENDING PAY: \$ _____ HOUR SALARY

JOB TITLE: _____ RESPONSIBILITIES: _____

FROM: _____ TO: _____

REASON FOR LEAVING: _____

EMPLOYER 3: _____
Company / Individual

E-MAIL: _____ PHONE: _____

ADDRESS: _____
Street Address Apt/Suite

_____ City State Zip Code

STARTING PAY: \$_____ HOUR SALARY ENDING PAY: \$_____ HOUR SALARY

JOB TITLE: _____ RESPONSIBILITIES: _____

FROM: _____ TO: _____

REASON FOR LEAVING: _____

FAITH JOURNEY

Please carefully read our Statement of Faith (attached) and indicate your degree of support. Fully Partially Not at all

On a separate paper, please share your Christian testimony.

What is your denominational background? _____

What church do you attend now? _____

In what church activities are you involved with now and to what degree of regularity?

REFERENCES

Provide two references who are qualified to speak to your *spiritual experience and Christian service*.

FULL NAME: _____ **RELATIONSHIP:** _____
First Last

COMPANY: _____ **TITLE:** _____

E-MAIL: _____ **PHONE:** _____

FULL NAME: _____ **RELATIONSHIP:** _____
First Last

COMPANY: _____ **TITLE:** _____

E-MAIL: _____ **PHONE:** _____

Please provide two references who are qualified to speak of your *professional training and experience*.

FULL NAME: _____ **RELATIONSHIP:** _____
First Last

COMPANY: _____ **TITLE:** _____

E-MAIL: _____ **PHONE:** _____

FULL NAME: _____ **RELATIONSHIP:** _____
First Last

COMPANY: _____ **TITLE:** _____

E-MAIL: _____ **PHONE:** _____

List any additional names under which you have worked (or been known by) for the references provided in this application: _____

PRELIMINARY BACKGROUND CHECK

If you answer 'yes' to any of the questions in this section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, and subsequent rehabilitation will be considered.

Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer? YES NO

Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior, or violation of an employer's sexual misconduct or harassment policy? YES
 NO

Have you ever been charged in civil or criminal proceedings with improprieties regarding children? YES NO

Have you entered a plea of guilty, a plea of 'no contest' (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense? YES NO

Have you ever been suspended, discharged, or resigned in lieu of discharge from any position? YES NO

DISCLAIMER

Applicant understands that Sound Christian Academy does not discriminate in its employment practices against any person because of race, color, nation or ethnic origin, gender, age or qualified disability. I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of the release.

Since I will be working with children, I understand that I will be required to pass a background check and that I may be required to submit to a fingerprint check by the FBI (and possibly other federal and state authorities). I agree to fully cooperate in providing and recording any information as is necessary for such an investigation. I authorize the school to conduct a criminal background records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model. I certify that I have carefully read and do understand the above statements.

SIGNATURE _____ **DATE** _____

PRINT NAME _____

Authorization to Release Reference Information

I have submitted an application for a position of _____ with Sound Christian Academy. I authorize the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice to such a disclosure.

In addition, I hereby release Sound Christian Academy, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to Sound Christian Academy. I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file. I certify that I have carefully read and do understand the above statements.

SIGNATURE _____ **DATE** _____

PRINT NAME _____

EDUCATIONAL PRINCIPLES

Academic Excellence via faculty who are caring, innovative and equipped.

Social Development through community engagement. Our students are culturally prepared for college, career, or calling to service.

Spiritual Enrichment is at the center of everything we do – from our biblically based curriculum through our Christ-centered faculty and staff.

Emotional Awareness acknowledges that we are created beings who are motivated by feelings which effect attitudes that shape our perceptions and behaviors.

Physical Expression through thoughtful exercise, athletic competition, and performing arts provide students of all ages and abilities a place and space to grow and play!

STATEMENT OF FAITH

The statement of faith adopted by South Sound Christian Schools (Sound Christian Academy) is limited to primary Christian doctrine, which is considered to be central to all Christian denominations, and which sets Protestant Christianity apart from other faiths.

1. We believe the Bible alone to be the word of God, the ultimate and infallible authority for faith and practice.
2. We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. He is omnipotent, omniscient, and omnipresent.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
4. We believe that, for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.
5. We believe that salvation is by grace through faith alone.
6. We believe that faith without works is dead.
7. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.
8. We believe in the resurrection of both the saved and the lost; they that are saved to the resurrection of life and they that are lost to the resurrection of damnation.
9. We believe in the spiritual unity of all believers in our Lord Jesus Christ.

Proposed by the 2013 Pastor's Advisory Team: Chair, Pastor Rich Hamlin (Evangelical Reformed Church); Pastor Rusty Carlson (Rainier View Christian Church); Pastor Heath Lynn (Elk Plain Community Church); Pastor Mike Roberts (Temple Baptist Church); and adopted into the school bylaws in 2020.